

NETARTS-OCEANSIDE SANITARY DISTRICT
1755 CAPE MEARES LP. RD. W.
TILLAMOOK, OR 97141
PHONE: (503) 842-8231
TTY Relay Service: (800) 877-8973

March 20, 2025

REGULAR BOARD OF DIRECTOR'S MEETING

Minutes of the March 20, 2025, regular monthly meeting of the Netarts-Oceanside Sanitary District Board of Directors.

1. The regular monthly meeting of the Netarts-Oceanside Sanitary District (NOSD) Board of Directors was called to order at 5:30 P.M. by John Prather, Board Chairperson. The meeting was held in the NOSD Board Room.

BOARD MEMBERS' PRESENT:

John Prather, Board Chairperson
Jim Carlson, Member-At-Large
Jerry Keene, Treasurer
Simeon Dreyfuss, Secretary
Jeff McBrayer, Member-At-Large

EMPLOYEES PRESENT:

Daniel Mello, District Superintendent
Erin Mello, Office Manager
Brian Mello, Lead Operator
Ramen Pyatt, Operator/Trainee
Jacey Pyatt, Assistant Office Manager
LeeAnn McNutt, Office Specialist
Leancon Loving, Operator
Shawn Parker, Operator

2. Approval of Agenda. **It was the consensus of the Board to approve the Agenda as presented.**
3. **GUESTS: Prather takes a moment to introduce the new Operator/Trainee, Ramen Pyatt.**
4. **PUBLIC COMMENTS: NONE**
5. **BOARD QUESTIONS ; COMMENTS ; DISCUSSION : NONE**

6. The Board reviewed the previously distributed **Minutes** of: February 20, 2025, Regular Board of Directors' Meeting and February 20, 2025, Workshop meeting Minutes. **Dreyfuss Moved to approve the February 20, 2025, Regular Board meeting Minutes and the February 20, 2025, Workshop meeting Minutes as presented. Carlson seconded. Motion passed by a vote of 4 to 0. Prather was not present at the February meeting, therefore he did not vote on this matter.**

7. The Board reviewed the **Financial Statements** for:
February 28, 2025, for all Funds. Dan Mello and Erin Mello answered all questions to the Board's satisfaction. **Keene Moved to approve the February 28, 2025, Financial Statements as presented. McBrayer seconded. Motion passed by a vote of 5 to 0.**
8. February 2025 **Board Audit** for review:

February 2025

General Fund in the amount of:	\$163,014.94
System Develop. Fund in the amount of:	\$9,757.38
Capital Resource Fund of:	<u>\$3,577.00</u>

Total	\$176,349.32
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Dan Mello and Erin Mello answered all questions concerning the Board Audit to the Board's satisfaction.

9. **DISTRICT REPORT:** A copy of Mello's Operation and Maintenance Summaries are attached. The following additional information was presented and discussed.

February 2025 Discharge Report had no violations.

The average discharge to the Outfall of TSS was 0.0 mg/L and 5.0 mg/L of BOD for the month of February 2025. Our Permit allows 30 mg/L monthly average for each. The Treatment Plant's removal efficiency is 100% TSS and 97% BOD: the Permit requires a minimum of 85% removal.

Collection System:

Mello states that the Netarts Water District has not addressed the issue with using water from their fire hydrants for NOSD sewer maintenance in the letter on the agenda. Mello recommended an IGA to address the costs. **McBrayer and Dan Mello will try to meet with the new General Manager of Netarts Water District to discuss an IGA regarding the fire hydrants.**

Pump Stations:

Mello states that the new replacement Cummins generator and Control Panel for the Ocean Highlands PS was delivered. Mello is working with TAG for a schedule to install the Control Panel and a cost estimate to install the generator.

Mello states that he had a request from John Prather to get an estimate for brush and tree removal from the PUD easement that was cut by PUD, located at the Main PS hillside. Mello contacted Walker Tree Service and North Coast Lawn for estimates. So far, Mello has only received one estimate from North Coast Lawn. Mello states that on August 12, 2024, he contacted Bill Cloud Tree Service to ask if he would be willing to give an estimate for his work. Mello states that he returned an estimate of \$6,000.00 for the work. **Keene will call the Engineer of PUD and have a conversation regarding this matter.**

Mello states that the Netarts PS replacement doors have been installed. The one door that was warrantied will be installed on March 30, 2025. **Mello states that the door was installed and completed today March 20, 2025.**

Mello states that the Main PS ten-foot rollup door has been ordered, and we are now awaiting an installation schedule. Mello requested a cost to motorize the door and placed the order before tariffs went into effect. Mello has sent the electrical requirements to the electrician for a price.

Mello states that the Main PS had a catastrophic pump failure on the evening of February 18, 2025. The studs fastening the pump motor and impeller to the volute failed during operation. They broke off and hit the floor causing substantial damage to the electrical panel and completely destroying the pump beyond repair. The portion of the pump that broke off weighs approximately 2,800 lbs. The spare pump was installed on February 20, 2025. When the installation was completed when they went to start the pump it did not work. Our electrician was on site, and he found two out of three fuses blown. The bad fuses were replaced, and the pump still would not operate. It was determined that the soft start in the electrical control panel was damaged when the pump hit the floor and damaged one of the 460-volt feed cables. A new replacement pump was ordered on March 13, 2025. Delivery will take between 16 and 18 weeks. The damages are estimated to be between \$180,000 to \$200,000. Mello states that he has contacted the Districts insurance agent, Veltri Insurance, and submitted a claim for damages from February 25, 2025, as directed by the Board of Directors. **Mello states that all of the studs in all four pumps have been replaced.**

Mello also states that there is a quote to replace the two lighted "Exit" signs that no longer meet code. In addition, there are prices to replace the failed heater and add one additional. There is a price in the attached quote to replace the ceiling lights and fixtures after some damage from the failed sewer pump.

All other pump stations are operating without issues.

Treatment Plant:

Mello stated that the Treatment Plant is operating well within its permit limits.

Capital Improvement Projects:

Mello states that we are currently working to get permission from the lot owners to enter their property for the wetland study required for the lower Avalon PS project. Mello has spoken to the Districts engineer on February 18, 2025, and he thinks we might have enough property owners approval to accomplish the wetland study.

New Equipment Purchase/Repair Request:

Mello states that he has contacted NCC Controls Company with signed approvals to proceed with replacing the HVAC with a new outside unit and controls.

Office Equipment Purchases and Updates:

None

Personnel:

Mello states that the Wastewater Operator/Trainee position was filled, and he started on March 10, 2025.

Operations Summary Updated July 16, 2024:

The District's Treatment Plant has been in operation for ten plus years and is now requiring continual attention. We have replaced the treatment plants Air Valves and replaced or rebuilt the blowers in 2022 and 2023. Several pump stations have been in service since 2005 since their last major update. The Netarts pump station had its control panel updated June 2021 and the generator transfer switch was replaced in January 2023. We have added additional manual transfer switches to the Netarts and Oceanside pump stations for additional power redundancy. The Happy Camp and Ocean Highlands pump stations are the last of the functioning Multitrode Control Panels that are now obsolete. We have planned to replace the Ocean Highlands pump control panel in 2024.

The district should budget approximately \$60k each to upgrade these control panels over the next three to five years. This cost can be addressed by scheduling to change one in a single budget year and the other the following year opposed to both in one year. We have planned to replace the Ocean Highlands pump control panel in 2024.

The Ocean Highlands PS has had a failure of the onsite generator. The generator engine is obsolete as well as parts of the generator itself. On September 22, 2023, an order for a replacement generator was placed at a cost of \$27, 548.81. The district has completed its permit required sludge depth survey. The district should start increasing its budget biosolids line item to approximately \$200k over the next 5 years to meet the costs of disposal.

In 2024 the District added additional power redundancy to the Oceanside and Netarts Pump stations with the addition of Manual Transfer Switches and a portable generator. If there is a utility power failure and the onsite generator fails at Netarts PS, the portable generator can be plugged in and used until repairs are made. If there is a power transmission line failure or disruption to the Oceanside PS, then the portable generator can be connected to the pump station until the transmission line can be repaired. The District has future plans to add these manual transfer switches to all the remaining pump stations.

Although the system overall is performing well, annual costs are increasing for repairs and maintenance. Some of the original equipment is now obsolete or the cost to repair exceeds replacement costs. This is also made more difficult with the increasing availability and long lead times to receive parts. We are facing on average 5-7 weeks and as much as 14-17 weeks for parts and repairs services.

The Districts NPDES permit requires annual maintenance to reduce the inflow and infiltration (I&I) into its collection system. We have spent annually on average \$40K for I & I reduction, but anticipate increasing that to approximately \$60k and adding an additional operator to keep up with the repairs.

With the increased maintenance of the WWTP and pump stations, more operator time is needed to inspect the collection system on a regular time schedule. The video inspection is needed to locate the I & I, root intrusion and potential overflow issues, so we can schedule repairs. Operator positions are becoming increasingly difficult to fill, due to the larger demand for operators throughout the state. We have filled one open operator position, added, and filled an additional operator/trainee position in August and September 2022.

10. OLD BUSINESS:

- A. Avalon Pump Station Project
- B. Oceanside Pump Station Upgrade (Hotels)
- C. Workshop Planning

11. NEW BUSINESS:

- A. "Draft" Fiscal Year 2025-26 Budget Calendar
- B. Main Pump Station Failure and Repair

12. CORRESPONDENCE:

- A. Letter from Netarts Water District addressed to the Board of Directors
- B. Letter from Cummins regarding Tariff Pricing Announcement

13. EXECUTIVE SESSION: NONE

14. There being no further business, Prather adjourned the meeting at 6:21 P.M. The next meeting will be the Regular Board Meeting on April 17, 2025.

For full details of this Board Meeting, please visit our website at www.n-o-s-d.com

Respectfully submitted,



John Prather, Board Chairperson

JP/EM

March 2025 Regular Board Meeting.doc